



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
372 Kenneth Hahn Hall of Administration
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Los Angeles, CA 90012
(213) 974-1465 or (213) 974-1431
Website: <http://sbc.lacounty.gov>

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montañó

VICE CHAIRPERSON
Mr. Frank S. Bacio

Ms. Barbara Bigby
Ms. Rita Hall
Mr. John A. Hammargren
Mrs. Anne S. Hill
Mr. Carl E. Moore

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **MEETING OF OCTOBER 13, 2010**

CALL TO ORDER

Chairperson Montañó called the meeting to order at 10:15 a.m.

OPENING CEREMONIES

Chairperson Montañó led in the Pledge of Allegiance followed by a moment of silence.

ATTENDANCE

Present

Chairperson Eleanor R. Montañó
Vice Chairperson Frank Bacio
Barbara Bigby
Rita Hall
Anne S. Hill
Carl E. Moore

Excused Absence
John Hammargren

Staff

Lee Millen
Roy Sinclair

APPROVAL OF OCTOBER 6, 2010 MEETING MINUTES

On motion of Vice Chairperson Bacio, seconded by Commissioner Moore and unanimously carried, the minutes of the meeting of October 6, 2010, were approved as submitted.

CHAIR'S REPORT

Chairperson Montañó read a "Thank you Letter" from Eric G. Parra, Commander, Custody Division Headquarters of the Sheriff's Department.

- Reviewed the following Los Angeles Times articles:

- *Agency's Data on Child Deaths Sought (10/10/10)*
- *On Probation (10/10/10)*

TREASURER'S REPORT

Vice Chairperson Bacio reported that the current bank statement balance of the Commission's charitable fund is \$948.78.

STAFF REPORT

Staff, Lee Millen, reported that per Commissioner Hall's suggestion the Annual Holiday Luncheon was placed on the agenda for discussion; this allows ample time to make the necessary arrangements.

COMMISSIONERS' REPORTS ON GROUP HOMES AND/OR DETENTION FACILITIES INSPECTIONS FROM OCTOBER 6, 2010 TO OCTOBER 12, 2010

Torrance Branch – Chairperson Montaña The facility was visited on October 12, 2010, and found to be in satisfactory condition. However, the judicial officers' parking lot is unsecured and meshes with the public parking lot. Chairperson Eleanor Montaña directed staff to draft a letter to the pertinent contact expressing the Commission's concern that the facility's parking lot compromises judicial officers' personal safety; cc the letter to Sheriff Lee Baca.

Sylmar Juvenile Courthouse-Probation – Commissioners Bigby and Hill The facility was visited on October 7, 2010, and found to be in satisfactory condition.

(Commissioner Hill joined the meeting.)

Human Services Network – 25, #2 - Commissioner Bigby The facility was visited on October 12, 2010, and found to be in satisfactory condition.

South Los Angeles Sheriff's Station – Commissioners Moore and Hall The facility was visited on October 7, 2010, and found to be in satisfactory condition.

Marina Sheriff Station – Commissioners Moore and Hall The facility was visited on October 12, 2010, and found to be in satisfactory condition.

Heritage Group Home #2 – 23, #1 – Vice Chairperson Bacio and Commissioner Hammargren The facility was visited on October 12, 2010, and found to be in satisfactory condition. Vice Chairperson Bacio noted the facility is supervised by a very caring young lady.

Pomona Superior Courth North – Commissioner Bacio The facility was visited on October 7, 2010, and found to be in satisfactory condition.

HOLIDAY GATHERING

Following discussion, on motion of Commissioner Hall, seconded by Commissioner Moore and unanimously carried, the Commission's Annual Holiday Luncheon will be held at Taix restaurant on Wednesday, December 1, 2010 at 11:45 a.m., following the Commission meeting.

CORRESPONDENCE/AUDIT REPORT

There was none.

NEW BUSINESS/ANNOUNCEMENT

Commissioner Moore advised that he will inquire whether Judges inspect sheriff's station jails, and if so, is it done weekly, monthly or quarterly.

PUBLIC COMMENT

There was none.

ADJOURNMENT

The meeting was adjourned at 11:06 a.m.